



INVITATION TO TENDER

PROJECT BRIEF – MYNYDD HIRAETHOG

(Dogfen hefyd ar gael yn Gymraeg)

Please fill in:

Company Name	
Total Quoted Price	

TITLE

Invitation to tender for the provision of peatland restoration works on Mynydd Hiraethog, Pentrefoelas: between SH877540 and SH862559.

TIMESCALE

01/10/2024 to 31/12/2024

BRIEF DESCRIPTION OF GOODS AND SERVICES REQUIRED

Provision of peatland restoration works for Snowdonia National Park Authority (SNPA) Eryri Fringes Project on behalf of Wales Peatland Action. The works will be carried out on three sites within the Mynydd Hiraethog Site of Special Scientific Interest. Peatland restoration will consist of blocking and re-profiling artificially made ditches for the purpose of re-wetting the peatland.

The following documents are enclosed and must be, where applicable, completed and signed on behalf of the supplier:

Document A	Instruction and Terms & Conditions
Document B	Specification of Goods / Services
Document C	Company Information
Document D	Attachments
Document E	Form of Offer and References
Document F	Certificate of Bona Fide Offer

CONTRACT VALUE

A realistic costed breakdown of activity, including expenses and expected duration of works is expected. Suppliers may also include additional services / benefits that might add value to the project. It is highly recommended that prospective contractors carry out a site visit prior to submitting a tender.

FUNDING INFORMATION

The contract will be financed by Snowdonia National Park Authority as part of Wales Peatland Action, a climate and nature emergency response, funded through the National Peatland Action Programme and Natural Resources Wales, on behalf of the Welsh Government.

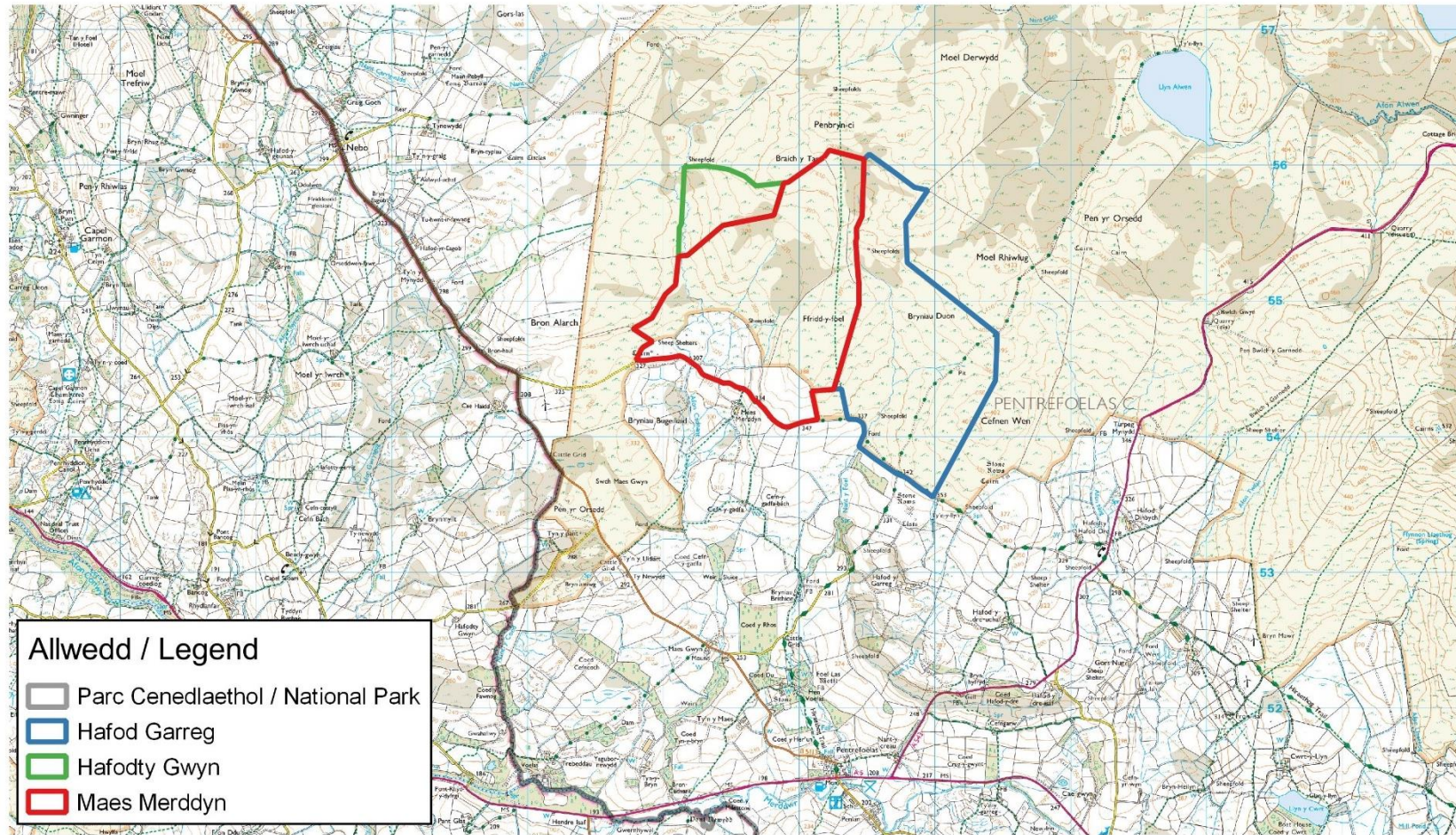
APPLICATION

Your tender response should be **posted in a sealed envelope** to the Snowdonia National Park offices by **10:00am on Monday 30th September 2024**. Please see the instructions below for details.

Only tenders submitted in accordance with the Terms and Conditions will be considered. Any tenders that are incomplete, or received after the time indicated may be disregarded.

If you require any further information or clarification regarding this tender prior to tendering, please contact Tudur Parry on tudur.parry@eryri.llyw.cymru or 07979 837840. Suppliers should ensure that their tenders are clear and concise and are advised that any approaches to the SNPA following the opening of tenders could lead to disqualification.

Lleoliad Mynydd Hiraethog Location



Allwedd / Legend

-  Parc Cenedlaethol / National Park
-  Hafod Garreg
-  Hafodty Gwyn
-  Maes Merddyn

Graddfa / Scale: 1:40,000

Creawdwr / Creator: Tudur Parry
 Dyddiad / Date: 14/8/2024



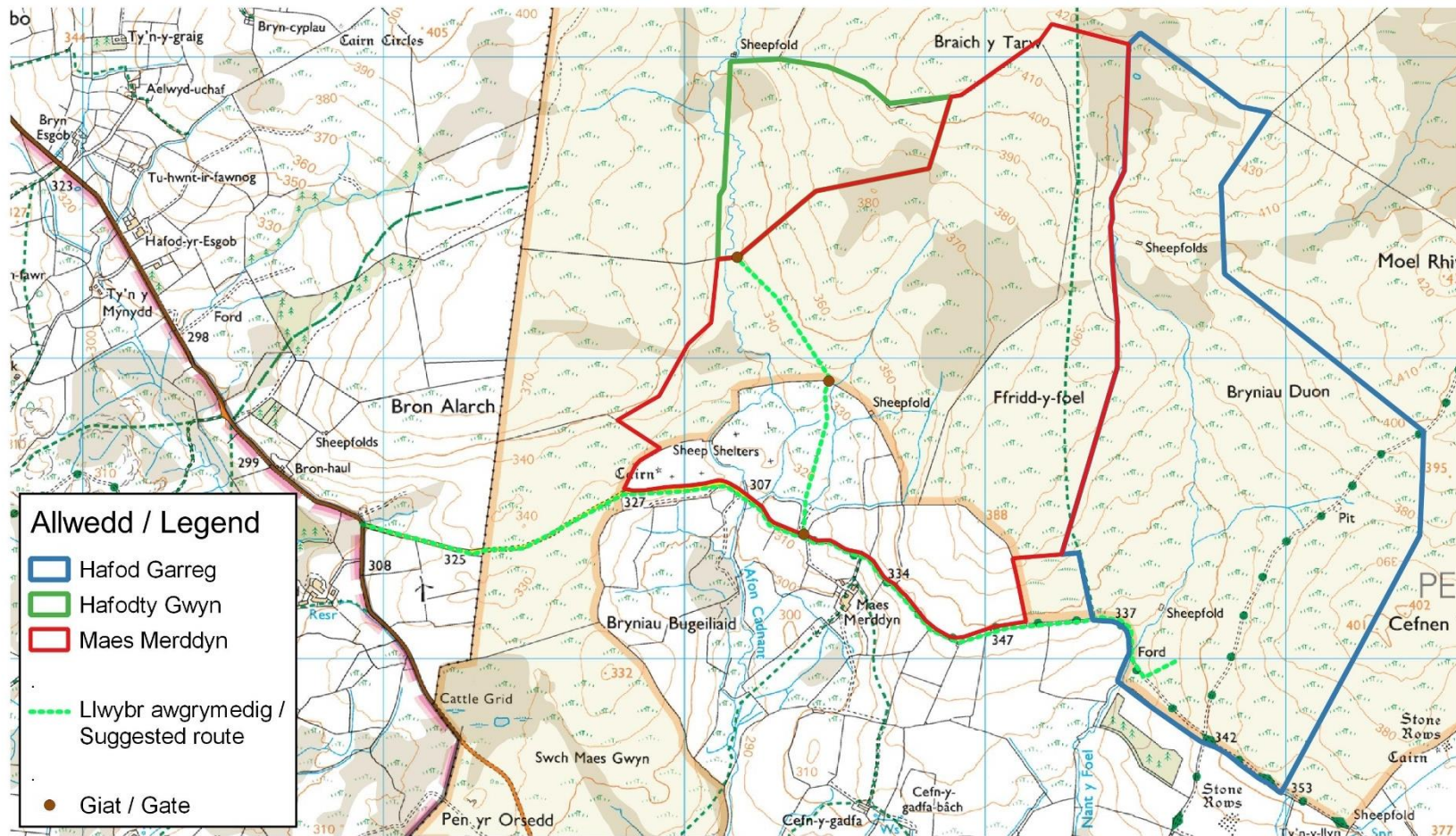
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 Swyddfa'r Parc Cenedlaethol ~ National Park Office
 Penrhyndeudraeth
 Gwynedd
 LL48 6LF



Figure 1 | Site Location: Three sites are part of Mynydd Hiraethog SSSI and are located north of Pentrefoelas (LL24 0LR) and can be accessed from the B5113 from either Pentrefoelas or Nebo side.

Mynediad i Mynydd Hiraethog / Access to Mynydd Hiraethog



Graddfa / Scale: 1:18,000

Creadwr / Creator: Tudur Parry
Dyddiad / Date: 15/8/2024



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Swyddfa'r Parc Cenedlaethol ~ National Park Office

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Gwynedd
LL48 6LF



Figure 2 | Site Access: Access should be taken along the road highlighted green and machinery un-loaded at the first gate to Maes Merddyn or carry on along the road to Hafod Garreg.

DOCUMENT A

INSTRUCTIONS AND TERM & CONDITIONS

INSTRUCTIONS

1. This document is designed to be completed electronically before being printed and posted in. You are required to mark boxes, insert information or submit additional documentation in response to the questions herein. Whilst the text boxes should expand as you add text, if there is insufficient space for your response please attach a separate document clearly marked with the name of your Company, the reference number and the number(s) of the question(s) to which it relates. Please provide copies of insurance documents, valid first aid certificates, risk assessment and methods statement with Document E. Please sign this document at the end of Document F.
2. If you are unable to comply with a request for information or provide documentation requested, then a written account explaining the absence of the information must accompany the return of this tender. Please be aware that the failure to respond to any of the questions, without a written reason, may result in a negative evaluation of that element within the overall evaluation of this questionnaire.
3. All tenders must be received by Snowdonia National Park Authority by **10:00am on Monday 30th September 2024**. Tenders must be **submitted by post** in a sealed envelope **labelled with “Tender, Do Not Open – Hiraethog - NPAP”** and addressed as follows:
FAO Director of Corporate Services
Snowdonia National Park Authority
National Park Offices
Penrhyndeudraeth
Gwynedd
LL48 6LF

The tender may be completed in Welsh or English. Please allow sufficient time before the deadline for postage.

4. Tender Evaluation Process:

Timetable

Invitation to Tender document sent out	12/09/2024
Tender documents to be returned	30/09/2024 (10:00am)
Award of contract	30/09/2024
End of contract	31/12/2024
Invoice deadline	31/12/2024

Tenders that fail to meet essential requirements may be excluded from consideration

Tenders that fulfil essential requirements will be evaluated on the basis of the weightings detailed below:

Criterion	Weighting
Specification Delivery – this will be assessed by whether or not the specification can be met and the details of methods used	30%
Tender price	40%
Relevant experience	20%
Ability to complete within the time scale	10%

SCORING MATRIX FOR QUALITY CRITERIA

Quality Scoring Matrix (Minimum Threshold = 3)			
Capability	Evidence Provided	Score	Remark
Bidder is likely to be able to meet the needs of the Authority.	Evidence is consistent, comprehensive, compelling, directly relevant to the project in all respects and highly credible (by being substantiated by independent sources where possible.)	10	Absolute Confidence
	Evidence is sufficient (in qualitative terms), convincing, and credible.	8	Confidence
Small risk that bidder will not be able to meet the needs of the Authority.	Evidence has minor gaps, or to a small extent is unconvincing, lacks credibility or irrelevant to the project.	6	Minor Concerns
Moderate risk that the bidder will not be able to meet the needs of the Authority	Evidence has moderate gaps, is unconvincing.	4	Moderate Concerns
Significant risk that the bidder will not be able to meet the needs of the Authority.	Evidence has major gaps, is unconvincing in many respects, lacks credibility, or largely irrelevant to the project.	2	Major Concerns
Bidder will not be able to meet the needs of the Authority.	No evidence or misleading evidence.	0	Not acceptable

TERMS & CONDITIONS

1. The SNPA may require supplementary information or clarification or further evidence of the information given. The SNPA may wish to visit reference sites given as evidence of relevant experience.
2. The ability of suppliers may be determined by, amongst other factors, references, certification and site visits.
3. Please answer the questions specifically for your company, NOT for the group if you are part of a group of companies. Please note the term "Company" refers to: Sole proprietor, partnership, incorporated company, co-operative, or voluntary organisation as appropriate.
4. No charge will be made to the SNPA by applicants for any preparation costs accrued during the tender process, whether the applicant was successful or not.
5. You are invited to submit your best offer for the work as detailed below. The SNPA reserves the right to undertake post-tender negotiations.
6. It should be noted that in any formal contract that is subsequently entered into, reference will be made to the detailed information provided in the formal response to this tender document provided by the successful organisation. Thus answers and information given in your reply will become a binding part of the contractual relationship between yourselves and the SNPA.
7. The SNPA does not bind itself to accept the lowest or any Tender, and reserves the right to accept only part of a Tender. The SNPA reserves the right to procure individual elements of the required solution from one or more supplier as appropriate.
8. Whilst the SNPA aims to provide feedback on failed submissions this may not always be possible, and the SNPA is under no obligation to do so.

DOCUMENT B

SPECIFICATION OF GOODS / SERVICES

The information below is a statement of minimum requirements and is not intended to limit creative or original thinking in the preparation of proposals.

INFORMATION ON THE SITE

Healthy peatlands provide a range of important benefits; they store huge amounts of carbon, reduce flood risk, and provide habitat for wildlife and stunning landscapes for people to enjoy. However, many peatlands in the UK are in poor condition, with an estimated 78% of peatlands in Wales in 'unfavourable condition'. Therefore, it is important that they are restored back to a healthy state that enables them to provide for society in the long-term.

Hafod Garreg, Maes Merddyn and Hafodty Gwyn are hill farms that border each other and are situated north of Pentrefoelas (LL24 0LR). They lie within the Mynydd Hiraethog Site of Special Scientific Interest (SSSI). Mynydd Hiraethog represents one of the four remaining extensive tracts of sub-montane heather (*Calluna vulgaris*) heath in the former county of Clwyd. The drier heath vegetation grades into wetter acidic blanket bog vegetation, where the peat is deeper. Large blocks of blanket bog are rare in the former county of Clwyd and Mynydd Hiraethog and the Berwyn Mountains are the only significant examples in the county. The site is also protected for its diverse upland bird populations, which is the reason for carrying out our restoration work during the autumn - winter months so that disturbance is minimised.

As with many peatland sites in Wales, vast parts of Mynydd Hiraethog have been drained by artificial ditches in an effort to increase the productivity of the land. This has caused the peat to gradually dry out over time and therefore contributed to the loss of valuable peatland habitats and decrease its carbon storing capacity. Our main objective with this project is to re-wet these peatlands by blocking a large proportion of these ditches. Detailed maps of each site are in Appendix A at the end of this document.

THE RESTORATION WORK

The total length of artificial ditches for each site are noted in the table below and marked on the maps in Appendix A. The ditches across three sites will be blocked and re-profiled where necessary. Most of the ditches appear quite shallow and filled with mosses and rushes, so will require little re-profiling. Blocks will be made using peat and small pools will be created behind each dam, re-wetting the peat and improving the habitat. These pools will ideally be less than 50cm deep, but where peat pipes may be present these pools may need to be deeper to stop the flow off the site. There are some natural streams running through the site, but these will not be blocked. By slowing the flow of water off the site, creating small pools and reducing erosion, we aim to significantly reduce the carbon emissions at the site, improve water quality, and increase biodiversity. The contractor will decide on how often to install blocks in the ditches, because the sites are mostly on flat terrain and the ditches are shallow with low water pressure, blocks can be installed less frequently than they would in deeper, fast flowing ditches. The general guidance is 7 – 12 metres spacing between dams.

Site	Grid Ref	Size	Ditches
Maes Merddyn	SH867550	195 ha	11,030m
Hafod Garreg	SH877546	162 ha	8,091m
Hafodty Gwyn	SH862559	29 ha	1,211m

Prices can be calculated per working day, by the metre, or by site, but **as a minimum please quote each site individually in the tables provided in Document E**, and the **total project cost must also be noted** at the top of page one of this document in the table provided. Please use the following pages to detail your methods, and / or attach a detailed methods statement.

TIMESCALE

The works on this site should be carried out between the 1st of October and 31st of December 2024, applicants should ensure they have the means to complete the proposed works to an acceptable standard within the given timeframe.

Please include a clear contingency sum in the tender for unforeseen inflation of costs e.g., fuel, labour, that may be utilised with supporting evidence of increased costs incurred beyond a 5% variation on cost.

ACCESS TO THE SITE

Access to the site with low-loader is to be taken from B5113 north of Pentrefoelas where machinery can be unloaded at positions on map – Figure 2. Machinery will then be tracked onto the work sites along routes on map. This access route must avoid any flushes and wet heath, and care must be taken over dry heath to minimise disturbance, both in tracking machinery on and off the mountain, and in the day-to-day travel to and from site.

CONTRACTOR SITE VISIT

It is highly recommended that a site visit is conducted prior to submitting this tender application. If you would like more information about access to the site or wish to attend the site visit, please contact Tudur Parry on Tudur.parry@eryri.llyw.cymru or 07979 837840.

SPECIFICATIONS (PLEASE COMPLETE EACH BOX OR ATTACH AN EXTRA DOCUMENT)

1. Creating ditch blocks / dams and re-profiling the edges of ditches for the purpose of re-wetting the peatland, the on-site peat resource is the favoured material for creating blocks / dams where practical.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes / Part met / No (tick as appropriate)

Details

2. The contractor is to ensure that as little exposed peat as possible is visible on completion of any rewetting or peat-moving feature, and that no permanent erosion is caused by conducting the works.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes / Part met / No (tick as appropriate)

Details

3. Means of access to and from the site will use sufficient means to prevent damage to access routes, habitats and terrain along the access route to the site, including by access on ATV's or quad bikes.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes <input type="checkbox"/> / Part met <input type="checkbox"/> / No <input type="checkbox"/> (tick as appropriate)
Details

4. Completion of this work should be affected using at least one excavator, not exceeding 10 tonnes and on low ground pressure tracks. The approach is flexible but be aware that this site is predominantly blanket bog and ground pressure exerted must be minimised as far as possible.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes <input type="checkbox"/> / Part met <input type="checkbox"/> / No <input type="checkbox"/> (tick as appropriate)
Details

5. The contractor will have measures in place for safely re-fuelling the machinery used on site, avoiding environmental contamination and danger to the contractor(s) and the public. Ideally a fuel pump will be used to re-fuel. Please provide information on re-fuelling measures and spillage protocols. Furthermore, the contractor will follow health and safety guidelines to avoid danger to both contractors and the general public.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes <input type="checkbox"/> / Part met <input type="checkbox"/> / No <input type="checkbox"/> (tick as appropriate)
Details

6. The Contractor will complete the work within the specified time frame. Works at the site will be completed by 15/12/2024 and SNPA will be invoiced before 31/12/2024.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes <input type="checkbox"/> / Part met <input type="checkbox"/> / No <input type="checkbox"/> (tick as appropriate)
Details

7. The Contractor will complete this work as a self-employed contractor or limited company. They will indemnify Snowdonia National Park Authority against any costs, claims or demands arising from the carrying out of the Management Works or any breach of the conditions of this work on the part of the Contractor that can be reasonably held to be the responsibility of the Contractor. The Contractor is required to produce evidence of public liability insurance and employers' liability insurance in respect of the works being undertaken to a minimum of £5,000,000.

Are you able to meet this specification in full?

If so please give details below. If not please state any differences in service offered.

Specification met? Yes / Part met / No (tick as appropriate)

Details

DOCUMENT C

COMPANY INFORMATION

1	Company name
	Registered Name Trading Name (if different)

2	Correspondence Details
	Name of person applying on behalf of the company Address: Telephone: Mobile: Email:
	<u>Registered office Address (if different from above)</u>

3	Company Registration
	Company Registration No (if applicable) VAT registration number (if applicable) Certificate of Incorporation number

5	Company structure and nature of company
	Please outline the nature of the company, whether it is a partnership, sole trader, plc etc. Is the company proposed as party to the contract part of a larger organisation? If so please explain the relationship between the various parts of the organisation, up to the ultimate holding company. Current number of full time equivalent staff currently employed by the company (not larger parent company)

DOCUMENT D

ATTACHMENTS

1	Insurance			
	Insurances (please tick and supply copy of each certificate where appropriate)			
		Insurer	Policy No	Value of Cover
	Employers Liability			
	Public Liability			
	All Risks (if applicable)			

2	First Aid		
	Please list qualified first aiders that will be working on the site and the date and type of their last first aid course (please supply a copy of each certificate)		
	Name	Date of last course	Type of first aid (e.g. REC Outdoor, First Aid at Work, FAW+F)

3	Risk assessment		
	Please provide a copy of your risk assessment for the contract.	Attached:	Y / N

4	Methods statement		
	Please provide a copy of your methods statement for the contract.	Attached:	Y / N

DOCUMENT E

FORM OF OFFER AND REFERENCES

COST

Fill in specifications as required and please provide estimate of number of days. 'Total Cost' is a mandatory field.

Works at Maes Merddyn	£	+ VAT
<i>Number of 8-hour equivalent days:</i>		
Blocking and re-profiling 11,030m ditches		

Works at Hafod Garreg	£	+ VAT
<i>Number of 8-hour equivalent days:</i>		
Blocking and re-profiling 8,091m ditches		

Works at Hafodty Gwyn	£	+ VAT
<i>Number of 8-hour equivalent days:</i>		
Blocking and re-profiling 1,211m ditches		

TOTAL cost for providing services, as outlined in specifications (Document B)	£	+ VAT
TOTAL number of 8-hour equivalent days:		

PROPOSED PROJECT TEAM

Please indicate personnel expected to carry out management and delivery of this contract with SNPA and their areas of responsibility. Include technical qualifications and details of experience. (Attach separate document if needed)

PROPOSED TIMESCALE

AFTER SALES SERVICE

Please indicate details of any warranty period associated with the works, and how any such work will be carried out. Include details of contingency planning in case of disaster (such as fire, strikes, flooding, snow etc). (Attach separate document if needed)

REFERENCES

Suppliers are requested to provide details of up to three references from their existing clientele. Attach additional documents if required. In supplying this information, Suppliers shall have granted SNPA permission to seek such information as deemed necessary, in relation to the Suppliers performance with their nominated references.

Reference 1

Company Name		
Address		
Telephone No		Ext
Email		
Contact		Dates of work
Nature of work done		Value of contract

Reference 2

Company Name		
Address		
Telephone No		Ext
Email		
Contact		Dates of work
Nature of work done		Value of contract

Reference 3

Company Name		
Address		
Telephone No		Ext
Email		
Contact		Dates of work
Nature of work done		Value of contract

DOCUMENT F

CERTIFICATE OF BONA FIDE OFFER

We certify that this offer is made in good faith, and that we have not fixed or adjusted the amount of the offer by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not, and we undertake that we will not:

- 1
 - a) communicate to any person other than the person inviting these offers the amount or approximate amount of the offer or proposed offer, except where the disclosure, in confidence, of the approximate amount of the offer was necessary to obtain insurance quotations required for the preparation of the offer;
 - b) enter into any agreement with any other person that they shall refrain from making an offer or as to the amount of any offer to be submitted;

- 2 pay, give or offer or agree to pay or to give any sum of money or other valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any offer or proposed offer for the goods/services any act or thing of the sort described in 1 a) or 1 b) above.

We acknowledge that if we acted or shall act in contravention of this certificate, SNPA will be entitled to cancel the agreement and to recover from ourselves the amount of any loss and expense resulting from such cancellation.

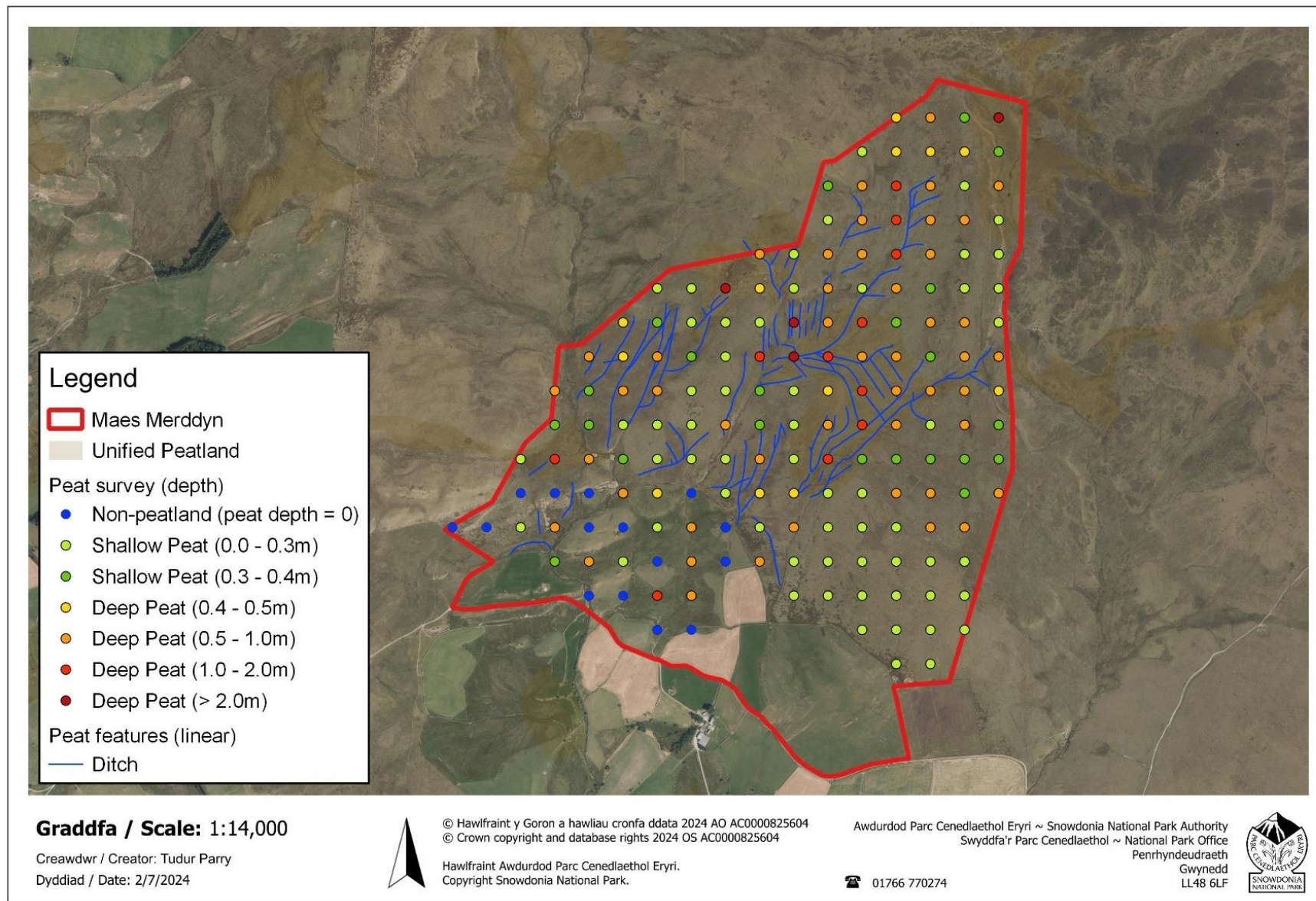
I state that everything in this tender submission is truthful, that if found to be untruthful SNPA can terminate any agreement between SNPA and the company formed on the basis of this tender, and we will pay to SNPA any loss or expenses SNPA suffers as a result of such untruthfulness, whether an agreement is entered into or not.

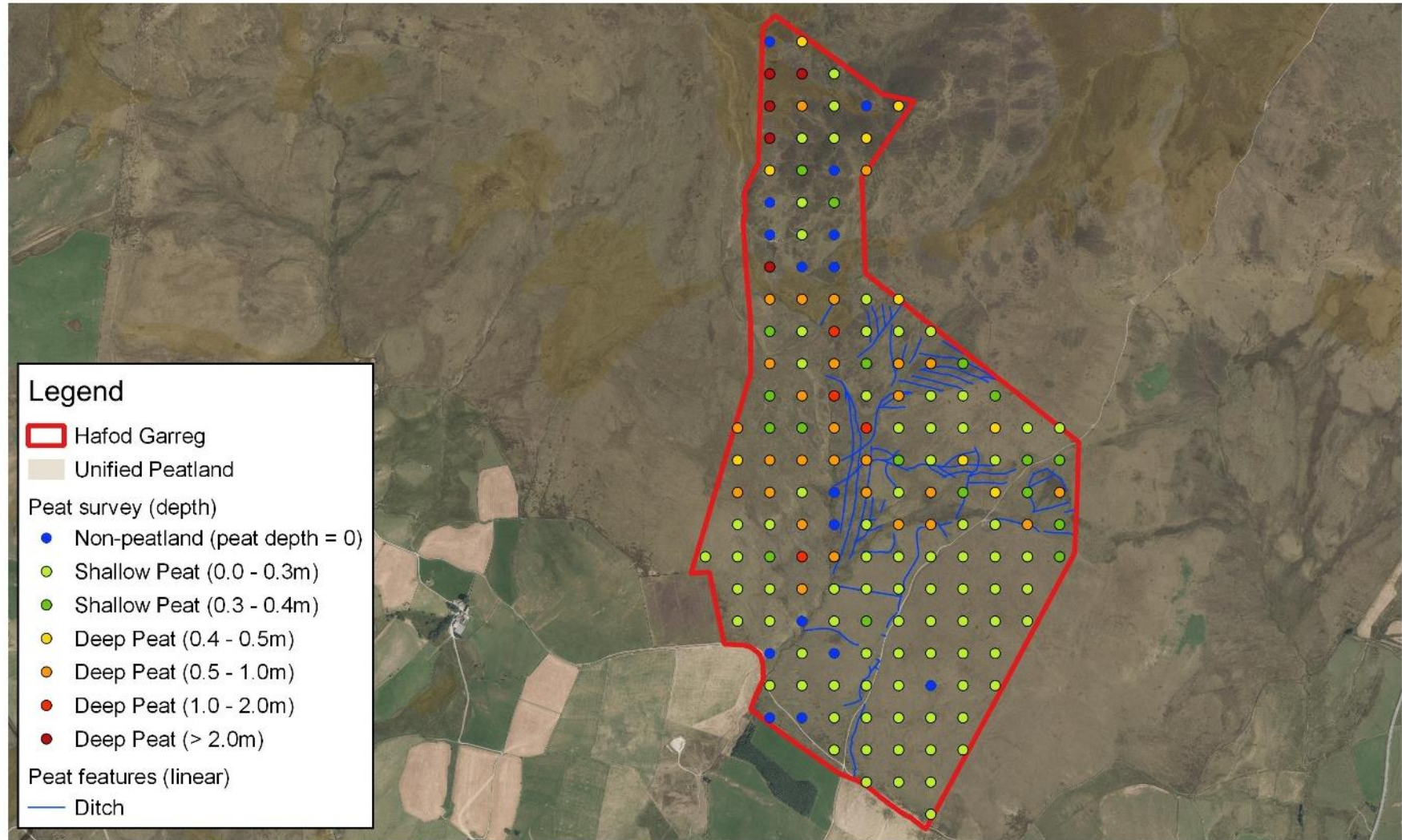
In this certificate, the word “person” includes any persons and any body or association, corporate or unincorporated; “any agreement or arrangement” includes any transaction, formal or informal, and whether legally binding or not.

Signed	
On behalf of	
Date	

Please note: a name added in an electronic document is functionally equivalent to a signature.

Appendix A – Site Maps with ditch locations and peat depth





Graddfa / Scale: 1:16,000

Creawdwr / Creator: Tudur Parry
 Dyddiad / Date: 2/7/2024

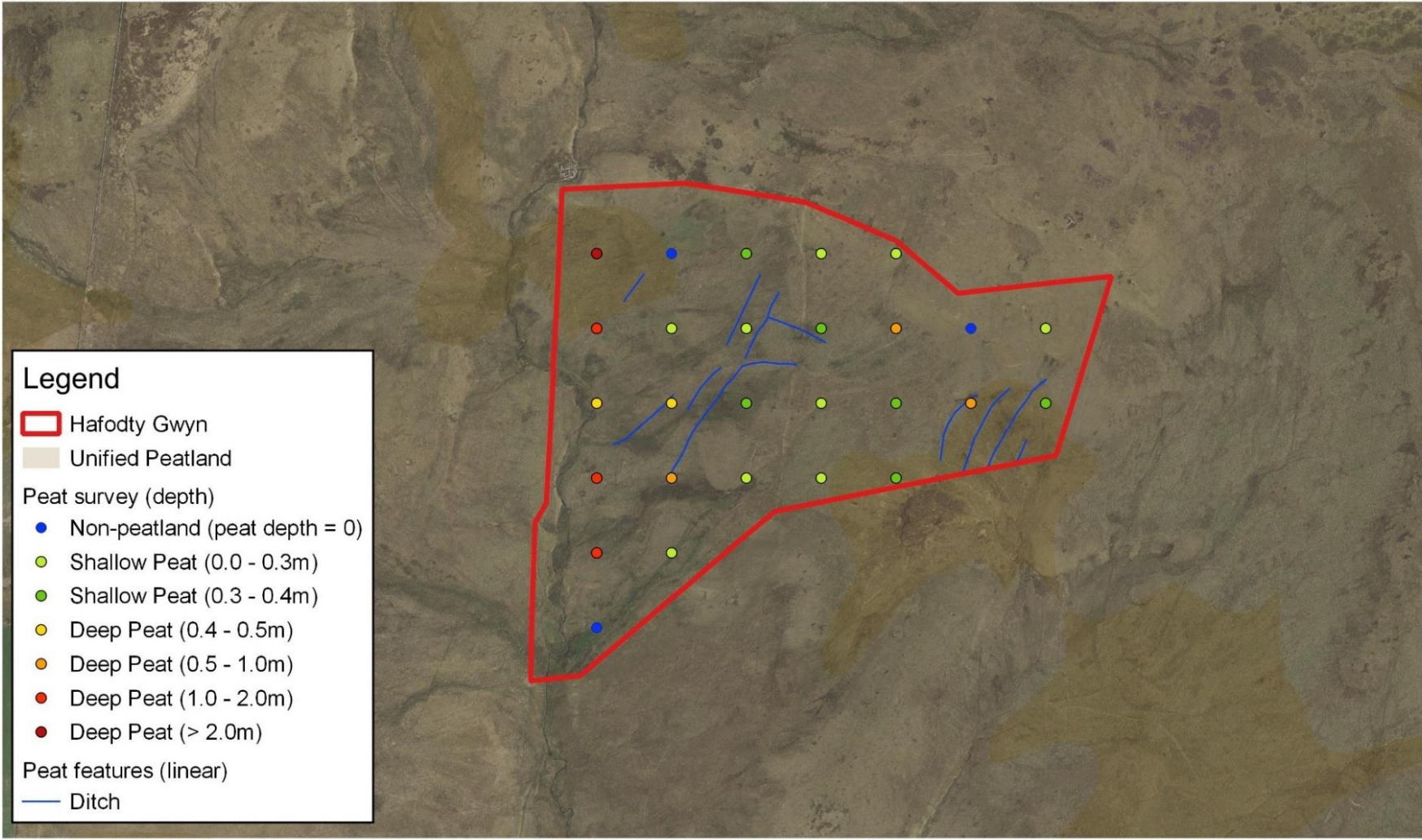


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Graddfa / Scale: 1:7,000

Creawdwr / Creator: Tudur Parry
 Dyddiad / Date: 3/7/2024



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